

# Banchory Christian Fellowship Church

## Website and Social Media Channels Data Privacy Statement

This Website and Social Media Channels Data Privacy Statement (“Statement”) has been compiled with reference to the church’s [Data Privacy Notice](#). It is tailored so that it applies only to information collected through the Banchory Christian Fellowship Church (BCFC) website and social media channels and not to information collected offline. By using our website and social media channels, you are consenting to the content of this “Statement”.

### Your Personal Information

We take your personal privacy seriously and aim to comply with all UK laws and requirements for user privacy. This “Statement” sets out how we will deal with any personal information we collect from you or that you provide to us through our website or social media channels.

We may collect and process the following information about you:

- Contact details and other personal information you provide when filling out a form, for example, registration for an event or activity, apply for help with debt or report a maintenance issue;
- Information contained in emails from you;
- Details of your visits to our website or social media channels (including, but not limited to, traffic data, weblogs and other communication data, whether this is required for our own purposes or otherwise) and the resources that you access.

### How we may use your personal information

Personal information that we collect may be used by us in a number of ways:

- To enrol you in an activity or event;
- To administer a competition, survey or other website feature;
- To respond to your email or other communication with us;
- Monitor and manage social media channel content.

We will collect and handle your personal information either with your consent or because it is necessary for us to do so for the purposes of our legitimate interests outlined above. Any personal information collected is kept private until it is no longer required or has no use, in accordance with data protection law.

### Sharing your personal data

Your personal data will be treated as strictly confidential and will only be shared with others in the church in order to carry out a service to you or for purposes connected with the church. BCFC will only share your data with third parties outside the church with your consent or where legally obliged to do so.

Your information may be shared with others in the church including:

- Pastors, Elders, Deacons, Treasurer or ministry leaders
- Activity or event organisers
- Church support teams including, for example, ICT, administration, finance or maintenance.

## Your rights and your personal data

Unless subject to an exemption, you have the following rights with respect to your personal data: -

- The right to be informed;
- The right to request a copy of your personal data which BCFC holds about you;
- The right to request that BCFC corrects any personal data if it is found to be inaccurate or out of date;
- The right to request that your personal data is erased where it is no longer necessary for BCFC to retain it;
- The right to withdraw your consent to the processing at any time;
- The right to request that the data controller provide you with your personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability).
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction be placed on further processing;
- The right to object to processing of personal data held by BCFC for its legitimate interests.
- The right to lodge a complaint with the Information Commissioners Office.

## Which cookies does BCFC use and why?

A cookie is a small text file which is downloaded to your computer or mobile device when you visit a website or application. Cookies typically contain two pieces of information:

- The name of the website
- A unique ID

Your web browser then sends these cookies back to the website or application on each subsequent visit so that they can recognise you and remember things like personalised details or user preferences. They may also be used for things such as website authentication (logging into a website), website analytics (number of site visitors, browser types etc.), saving items to a shopping cart or anything else that can be accomplished through storing text data.

BCFC uses cookies to ensure that we give you the best possible experience. Our cookies are completely safe and secure and will never contain any sensitive or personal information about you. They cannot be used to identify an individual. Some features may store a cookie on your computer while using them and may not work if you do not let the browser set the cookie on your computer. By continuing to use our website we will assume that you are happy to receive all of our cookies and are consenting to their use.

The cookies used on this website have been categorised based on the categories found in the [ICC UK Cookie guide](#). If you continue without changing your browser settings, we will assume that you are happy to receive all cookies on our website.

## External links

Although we aim to only include quality, safe and relevant external links, third party websites have separate and independent privacy policies. Therefore, we have no responsibility or liability for the content and activities of these websites. You click on external links at your own risk and we cannot be held liable for any damages or implications caused by visiting any external websites that we link to. We do however, seek to protect the integrity of our website and welcome any feedback.

## Social media

BCFC is committed to protecting and respecting your privacy whilst using our social media channels. We advise that you act responsibly in any activity with social media and be careful and cautious with regards to your own privacy and personal information. Activity taken through any external social media channel is custom to the privacy policies of each individual outlet.

This website uses social sharing buttons to aid users in sharing content from the website to social media channels. You use these at your own discretion and are advised that individual social media channels may track and save such requests. This website will not ask for personal or sensitive information through social media channels. Although we aim to only include quality, safe and relevant social media links, third party social media sites have separate and independent privacy policies. Therefore, we have no responsibility or liability for the content and activities of these social media sites. You click on social media links at your own risk and we cannot be held liable for any damages or implications caused by visiting any social media sites that we link to. We do however, seek to protect the integrity of our website and welcome any feedback.

## Any Questions?

To exercise all relevant rights, queries or complaints please, in the first instance, contact the Church Administrator who is our Data Protection Officer.

Data Protection Officer	Church Administrator Banchory Christian Fellowship Church Burn O'Bennie, Banchory Aberdeenshire AB31 5QA	<a href="mailto:bcfcoffice@gmail.com">bcfcoffice@gmail.com</a>	01330 820791
Information Commissioner's Office (Scotland)	45 Melville Street Edinburgh EH3 7HL	<a href="mailto:Scotland@ico.org.uk">Scotland@ico.org.uk</a>	0303 123 1115